

Bernard and Audre Rapoport

## L'Taken Social Justice Seminar



# Congregation/Group CampMinder Accounts

### How to Claim Your CampMinder Account

Each registered and confirmed congregation/group has a CampMinder account created under the name and email of your primary contact. **Below are instructions on how the primary contact of each congregation/group for L'Taken can claim your congregation's CampMinder account, the system we now use for all L'Taken registration and forms.**

**Claiming your CampMinder account is the first step in the registration process this fall.** We know that planning your trip to L'Taken is a team effort. Please make sure to coordinate with your secondary contact. This account will be where the primary account holder is able to submit rooming lists, travel information and pay all invoices.

- You need to claim your congregation's CampMinder account by following this link to log in: [CampMinder Log In](#).
- It is imperative that you use the email address you used to register for L'Taken. This account will not be linked to any other URJ CampMinder accounts you may have set up in the past.
  - If you were the primary contact last year and remember your password, you can go ahead and log in!
  - If you are new to CampMinder, were not the primary contact for your congregation/group last year, or have forgotten your password **set a password for the account by clicking set or retrieve password.**
- Once you have logged in, you can click on "Financial Management" to see the number of spaces your congregation has reserved based on the number of deposits paid. If you have not paid your deposits, you will be able to do so through CampMinder.

If you are interested in joining an *optional* training webinar that will walk through this process, please email [ltaken@rac.org](mailto:ltaken@rac.org) for more information.

### L'Taken Recruitment and Summer Materials

- **\*\*NEW\*\*** Print out or download the [L'Taken Registration Checklist](#) to help keep track of your deadlines!
- The earlier you start promoting L'Taken to your families, the better! This year, we are offering a **L'Taken Marketing Toolkit**. Toolkits are customizable and include three different marketing options: customizable flyers, parent brochures, and postcards. [Toolkits are available for order here.](#)

If you experience any difficulties, or have any questions related to CampMinder and L'Taken please reach out by email [ltaken@rac.org](mailto:ltaken@rac.org) or 202-387-2800.