

# ICE Detention Contingency Plan Framework for Church Communities

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# IMMEDIATE ACTIONS

## Know Your Rights

- Share “Know Your Rights” materials widely with members and families (available on the [CBF Advocacy Resources for Immigrants webpage](#))
- Remind the detained person and their family:
  - Do not give false information or resist arrest.
  - Exercise the right to remain silent beyond stating name; avoid sharing date of birth (DOB) or address unless advised.
  - Do not sign any documents without legal advice.
  - Request to speak to a lawyer immediately.
- Encourage carrying a small [“Know Your Rights” card \(Red Cards\)](#) with essential contacts and instructions (available on the CBF Advocacy Resources for Immigrants webpage)

## Notify Trusted Contacts

- Inform family, close friends and church leadership immediately after detention.
- Ensure legal counsel is contacted as soon as possible.
- If represented, provide ICE with a signed [G-28 form](#) to notify the attorney.

# FAMILY PREPAREDNESS & SUPPORT

## Emergency Preparedness Plan

(available on the [CBF Advocacy Resources for Immigrants webpage](#))

- Encourage families to maintain an updated plan with:
  - Emergency contacts (family, legal, church).
  - Copies of important documents safely accessible to trusted persons.
  - Signed powers of attorney to authorize care for dependents if necessary.
- Help families track and record the individual’s 9-digit Alien Number (A-Number).
- Encourage preparation of a small emergency fund for legal fees, bonds or immediate needs.

## Legal Assistance

- Refer families to trusted immigration attorneys or organizations.
- Use the [National Immigration Legal Services Directory](#) to search for verified immigration legal service providers by location.
- Provide the National Immigration Detention Hotline:
  - 209-757-3733 (Monday–Friday, 12:00 p.m.–8:00 p.m. PST).
  - From inside detention: dial 9233# (8:00 a.m.–8:00 p.m. PST).

## Locating the Detained Person

- Use [ICE’s Detainee Locator](#) system to find where the individual is being held.
- Document date, time, location and officers’ names during the arrest and subsequent interactions.

# ONGOING SUPPORT

## Pastoral Care & Mental Health

- Provide emotional, spiritual and practical support to the detained person’s family.
- Facilitate pastoral check-ins and support groups geared toward impacted families.
- Partner with mental health counselors experienced in immigration-related trauma.
- Share practical caregiver tools, such as [Traumatic Separation and Refugee and Immigrant Children: Tips for Current Caregivers \(NCTSN\)](#), to help families care for children experiencing stress or trauma.

## Legal and Advocacy Relationships

- Develop ongoing relationships with trusted local immigration attorneys and organizations.
- Connect families to immigrant rights hotlines.
- Maintain constructive and professional connections with local law enforcement, ICE and CBP to help navigate the process where possible.
- Encourage church community participation in advocacy, including transportation to court, housing support and assistance with food or childcare.

## Communication and Documentation

- Advise families to keep detailed records of all communications and steps taken after detention.
- Emphasize calm, respectful communication with authorities, and avoid unnecessary sharing of information or signing paperwork without legal counsel.